



# VILLAGE OF WINNECONNE

*The Community of Opportunity*

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 -  
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## Minutes

### Village Board

**Tuesday, December 16th, 2025, 5:30 pm**

**Village Board Room, 30 S. 1<sup>st</sup> St., Winneconne**

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#### **Call to Order**

Meeting called to order at 5:30pm.

**Roll Call:** Olson (present), Bouras (present), Stelzner (present), Janikowski (present), Krings (present), Miller (present), Boucher (present)

Also present were Administrator Fuller and Attorney Wade.

**Pledge of Allegiance** said in unison.

#### **Regular Business**

**Motion by Olson, Second by Krings** to approve consent agenda and payment of bills:

- November 30, 2025, Treasurer's Report/Budget Comparisons
- November 2025, Check Register

**Motion passes by roll call vote: Krings (aye), Miller (aye), Olson (aye), Bouras (aye), Stelzner (aye), Janikowski (aye), Boucher (aye) 7-0-0**

**Motion by Janikowski, Second by Olson** to approve November 18th, 2025, Village Board meeting minutes

**Motion passes by voice vote: 6-0-1 (Miller abstain)**

**Motion by Miller, Second by Bouras** to approve December 4<sup>th</sup>, 2025, Public Budget hearing meeting minutes

**Motion passes by voice vote: 7-0-0**

#### **Communications**

The Village received an email on Monday, December 15<sup>th</sup>, 2025 addressed to the Village Board from Jake and Kelly Jo Biggar in support of the issuance of the Reserve liquor license to Mr. Jordan Dunham (Sovereign State Tap House).

#### **Public Participation**

**Jordan Dunham – 203 South 1<sup>st</sup> Street**

Mr. Dunham addressed the Board regarding his request for approval of a reserve liquor license for Sovereign State Tap House. He stated that he believes the taphouse would have a significant positive impact on the Village. Mr. Dunham noted that he is both a resident of and employed within the Village, additionally stating the opening of his taphouse supports ongoing economic development efforts. He explained that his goal is to provide a

community gathering space similar to those found in other small municipalities. Mr. Dunham outlined his business plan, which includes the sale of craft cocktails and beer, with an emphasis on offering a wide variety of liquor options. He stated that the viability of his business is dependent on obtaining a liquor license and expressed concern about the Village withholding approval based on the possibility that the business could fail. Mr. Dunham emphasized that he is currently invested in the community, including paying property taxes through the rental of the location.

**Lori Allcox – 210 N. 8<sup>th</sup> Ave (reading for Town of Winneconne residents)**

Ms. Lori Allcox read a letter in support of the issuance of the reserve liquor license to Sovereign State Tap House from a Town of Winneconne resident.

**Jerry Cegielski - 200 Green Wing Drive**

Mr. Cegielski is a resident living on the east side of the Village and stated he would like to have a business like the Sovereign State Tap House on the east side, supporting the issuance of the reserve liquor license.

**Administrator's Report**

- **Business Update**
  - **Reviewing Economic Development strategies**
    - Administrator Fuller noted that he has spoken with the Town of Winneconne to ascertain if they are willing to sell one of their liquor licenses. The Town of Winneconne will discuss the possible sale of the liquor license at their regularly scheduled board meeting.
  - **Closing out the Year**
    - Village staff are processing end of year tasks, such as the sending of property tax bills and other DOR reports.
    - Administrator Fuller continues to focus on process improvement review and personnel development initiatives.
- **Financials**
  - Per Treasurer Schoenberger, the Village is currently at 84% of the budget utilized with strong indicators to finish at 95% of budget.
  - Administrator Fuller noted that historically there have been misses and overages in the budget.
    - Administrator Fuller credited the delta due in part to improvements in accuracy and overall fiscal budgeting, as well as the vision of the Board.
- **Operations**
  - **Tax Bills**

- Village staff successfully mailed property tax bills following approval of the budget. The process involved multiple steps; tax bills were issued ahead of the statutory schedule.

### **Committee Reports**

**Beautification** – Trustee Stelzner noted that the Committee did not meet and is not planning on having a meeting in January. The committee was looking at the possibility of another mural in the Village.

**Cemetery** – Per Trustee Krings, Cemetery Board did not meet.

**Fire District** – Per Ed Quigley, the Fire District is working through the training on the 1,000 Island Boat; he additionally noted that the team is as ready as can be for ambulance service transfer. The next Fire Commission meeting is January 12<sup>th</sup>. He also gave a reminder that the Chicken Fun Night is January 28<sup>th</sup>, 2026, noting the significance of this fundraising effort to the Fire District.

**Historic Preservation** – Per Trustee Miller, the Historic Preservation Committee did not meet.

**Library** - Per Library Director O’Neal, the library board met on December 15<sup>th</sup>. The library received a \$1,200 grant from the Thrift and Gift, allowing for the purchase of tables. Starting in January, Linda is moving to the Head Library Specialist, Jackie to the Children's Specialist, and Melia will remain the Graphic Novel Specialist, but in a limited capacity. The library will be looking to fill the role shortly.

**Parks** – Per Public Works Director Mankiewicz, Administrator Fuller and the Director had a highly productive meeting with the donor of the beach house. They emphasized their commitment to ensuring that the project will utilize top-quality materials, block partitions for the bathrooms, stainless steel doors, top of the line lockers, and commercial grade concession stand appliances. Director Mankiewicz stated that the Village appreciates this generous gift and are grateful for their enthusiasm for the project. Final plans will be to the Village by January 5<sup>th</sup> and will be reviewed by the Planning Commission and Parks Committee in January 2026. A Marble Park Phase One Fundraising update was shared with \$200,000 more needed to reach their goal of \$2.55 million. The next meeting date is January 13<sup>th</sup> at 5:30 p.m.

**Personnel & Finance** – Per Trustee Olson, the committee met and spoke through aspects of the budget in the new year as well as put forth an agenda item.

**Plan Commission** – Per President Boucher, the Commission met, holding a public hearing on the issuance of a conditional use permit, which is on the Village Board agenda.

**Public Safety** – Chief Sauriol gave an update on Christmas Crusade, thanking those who donated for their generosity. He noted that they plan to deliver presents next week. Chief Sauriol also shared that the department participated in Police Lights of Christmas.

Additionally, he noted a reminder on sidewalk shoveling violations, stating that residents

would receive a red tag warning if they had not shoveled sidewalks after a snow event in accordance with Village ordinances. Finally, Chief Sauriol shared a tribute for former police officer, Haley Ackerman, who passed away unexpectedly.

**Public Works** – Public Works had two watermain breaks in the early morning hours off December 4th. Harter’s is beginning to send out information flyers to residents communicating the transition as our new residential waste contractor. Public Works will be conducting a curbside Christmas Tree pick up for residents every Friday in January, except for Jan 2nd. The next meeting of the committee is set for January 12th at 10:30 a.m.

**SWEMS** – Trustee Bouras gave an update on the SWEMS meeting, stating the County Executive Gordon Hintz was in attendance. Trustee Bouras stated there will be no expected disruption of services. The next meeting will be 29<sup>th</sup> of January.

### **Old Business**

None.

### **New Business**

**Motion by Stelzner, Second by Janikowski** to issue the reserve “Class B” Intoxicating Liquor license to Sovereign State Tap House (agent Jordan Dunham)

Clerk Saray provided a brief summary of the liquor licensing process, including the amount of liquor licenses available in the Village as well as the requirements of issuance; she additionally stated the timeline of Mr. Dunham’s application process. Due to not being ready for inspections, the application and subsequent agenda item for approval was delayed until the business was ready to be inspected. President Boucher noted that while it was stated that no valid plans have been proposed for the usage of the liquor license, that the statement was incorrect. Three plans involving the liquor license had been presented. The Village has shifted direction and was most recently pursuing a mixed-use proposition that would utilize the remaining liquor license - a hotel and restaurant combination along the waterway.

President Boucher reiterated that this is the last available liquor license and expressed a desire to forward the matter to the Planning Commission for continued review.

Administrator Fuller further stated that the Town of Winneconne will consider the sale of the liquor license at their regularly scheduled meeting.

Trustee Krings inquired about the possible license to be transferred from the Town.

Attorney Wade explained that some municipalities allow a reserve license to be exchanged for a regular license within the municipality, but in this case – a transfer to a different municipality - the license must remain a reserve license, as it is the only type that is transferable. Trustee Bouras asked how many licenses a municipality may transfer. Attorney Wade responded that a municipality may transfer up to three licenses. Trustee Olson asked whether any new licenses would be issued through population growth to which Attorney Wade confirmed. Trustee Olson noted that the establishment is not yet ready to open, per

Mr. Dunham. Mr. Dunham indicated that the business expects to be ready to sell food and utilize the liquor license by the second week of February, and that the establishment may open in January without food service. Mr. Dunham stated that he believes the Town license had been negotiated approximately six to seven years ago, but the Board did not approve it at that time.

Administrator Fuller stated that a special meeting could be held at any point to further discuss the matter. He emphasized the importance of setting conditions that would allow a business not only to survive, but to thrive. Administrator Fuller noted the importance of ensuring the issuance aligns with the overall goals and intent of the Village and where and how the Board sees economic growth in the Village. He recommended that the Board table the motions at this time.

Administrator Fuller further noted that he had only received a business plan from Sovereign State Tap House briefly before the Board meeting and that the Planning Commission hadn't reviewed the plan in full. Trustee Miller commented that there is currently a business ready to proceed, in reference to the taphouse, as opposed to one that may or may not come to fruition.

Administrator Fuller noted that when he arrived, the intent was to retain the reserve license to encourage new construction and growth in the Village, and asked if the intention of issuance aligns with that vision still.

**Motion passes by roll call vote: Krings (nay), Miller (aye), Olson (aye), Bouras (aye), Stelzner (aye), Janikowski (aye), Boucher (abstain) 5-1-1**

**Motion by Janikowski, Second by Bouras** to issue a Class "B" Fermented Malt Beverage license to Sovereign State Tap House (agent Jordan Dunham)

Clerk Saray stated that Mr. Dunham has completed all necessary requirements to be issued a Class "B" Fermented Malt Beverage license.

**Motion passes by roll call vote: Krings (aye), Miller (aye), Olson (aye), Bouras (aye), Stelzner (aye), Janikowski (aye), Boucher (aye) 7-0-0**

**Motion by Janikowski, Second by Olson** to amend ordinance Chapter 203. Alcohol Beverages, Article I. License and Permits, § 203-4. Classes of licenses (ORD-2025-008)

Clerk Saray stated that the removal of the verbiage allows Village ordinance to be read in alignment with State Statute.

**Motion passes by voice vote: 7-0-0**

**Consideration and action** to issue a "Class C" Wine license to Sovereign State Tap House (agent Jordan Dunham)

The motion was not made, and no vote taken as a "Class C" Wine license did not need to be issued to Sovereign State Tap House as the reserve liquor license was earlier issued, allowing Mr. Dunham the sale of wine under the license.

**Motion by Olson, Second by Bouras** to approve a Temporary Class “B” License for St. Mary’s Parish for February 27<sup>th</sup>, March 13<sup>th</sup>, and March 27<sup>th</sup>, 2026

Clerk Saray stated that St. Mary’s Parish has completed all necessary requirements to be issued a Temporary Class “B” License and will have a licensed bartender on site during the events.

**Motion passes by voice vote: 7-0-0**

**Motion by Olson, Second by Krings** to approve an operator’s license for the following applicants: Gregory Hegedus and Cameron Jon Sayer

Clerk Saray stated that the two applicants had completed the necessary application, paid the licensing fee, provided proof of operator certification, and had a successful background check.

**Motion passes by voice vote: 7-0-0**

**Motion by Olson, Second by Bouras** to approve RES-2025-008 Appointing Election Inspectors for the 2026-2027 election cycle

Clerk Saray stated that RES-2025-008 Appointing Election Inspectors is a statutorily required resolution to begin the next 2-year election cycle. The Clerk will utilize the two-party nomination lists as required by law. A list of election inspectors expected to be utilized is included in the packet.

**Motion passes by voice vote: 7-0-0**

**Motion by Janikowski, Second by Olson** to approve a Mobile Food Vendor permit for Kat’s Kafe (Katie Harter) for 2026

Clerk Saray stated that Ms. Harter reapplied for the Mobile Food Vendor permit, paying the newly reduced permit fee of \$300. Ms. Harter completed the application in full and had no significant material changes since the last application.

**Motion passes by voice vote: 7-0-0**

**Motion by Bouras, Second by Olson** to approve a conditional use permit for Kamryn McBride (104 North 6<sup>th</sup> Street)

The Planning Commission held a public hearing for the issuance of the conditional use permit; abutting property owners were notified of the public hearing. Ms. McBride has completed all necessary application steps and has been given a copy of the applicable ordinance.

**Motion passes by voice vote: 7-0-0**

**Motion by Bouras, Second by Miller** to rescind and recreate Chapter 38 Court, Municipal (ORD-2025-009)

**Motion passes by voice vote: 7-0-0**

**Motion by Bouras, Second by Olson** to accept the Joint Municipal Court Intergovernmental Cooperation Agreement

**Motion passes by voice vote: 7-0-0**

**Motion by Olson, Second by Bouras** to approve RES-2025-010 Appointing the Municipal Judge for the Winneconne Joint Municipal Court

**Motion passes by voice vote: 7-0-0**

**Motion by Krings, Second by Olson** to approve RES-2025-009 2025 Budget Amendment for the amount of \$100,000

This resolution will allow for the Treasurer to make a budget amendment for the \$100,000 Marble Park Phase 1 contribution, which had been previously approved by the Board.

**Motion passes by roll call vote: Krings (aye), Miller (aye), Olson (aye), Bouras (aye), Stelzner (aye), Janikowski (aye), Boucher (aye) 7-0-0**

**Motion by Janikowski, Second by Bouras** to move into closed session pursuant to Wisconsin State Statute 19.85(1)( e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and 19.85(1)(c) to consider employment, promotion, or performance evaluation data of public employees  
The items for closed session discussion are:

**Motion passes by roll call vote: Krings (aye), Miller (aye), Olson (aye), Bouras (aye), Stelzner (aye), Janikowski (aye), Boucher (aye) 7-0-0**

- Discussion regarding offers and strategies related to Village owned property
- Department Head and Administrator evaluations

**Motion by Olson, Second by Miller** to move into open session.

**Motion passes by voice vote: 7-0-0**

**Confirm next meeting**

Tuesday, January 20<sup>th</sup>, 2025, 5:30 pm – Village Hall Board Room

**Adjourn**

**Motion by Olson, Second by Janikowski** to adjourn the meeting.

**Motion passes by voice vote: 7-0-0**

Meeting adjourned at 7:12pm.